

LIVE, WORK & PLAY IN KANANASKIS!

Facility Maintenance

Position Overview:

Easter Seals Camp Horizon requires a **full-time** staff for our Maintenance Team. This position requires the successful candidate to live on site, year round. Come join an exceptional team of people while living in beautiful Kananaskis country.

Responsibilities:

- Oversee the maintenance of all facilities and grounds at Camp Horizon;
- Monitor all systems;
- Building maintenance and repairs;
- Weekly maintaining and monitoring of equipment and vehicles;
- Pool monitoring and maintenance;
- Operation of tractor for snow removal and landscaping;
- Supervision of maintenance and cleaning staff, contractors, trades personnel and volunteers;
- Report all accidents, injuries and unsafe working conditions;
- Complete safety training and certifications;
- Follow all company policies and procedures;
- Maintain confidentiality of proprietary information and protect company assets;
- Welcome and acknowledge all guests according to company standards, and anticipate and address guests' service needs;
- Develop and maintain positive working relationships with others,
- Support management team to reach common goals;
- Ensure adherence to quality expectations and standards;
- Ability to reach overhead and below the knees, including bending, twisting, pulling, and stooping;
- Ability to move, lift, carry, push, pull, and place objects weighing less than or equal to 50 pounds without assistance;
- Assist with moving, lifting, carrying, and placing of objects weighing in excess of 50 pounds;
- Ability to stand, sit, or walk for an extended period of time or for an entire work shift;
- Perform other reasonable job duties as requested.

Qualifications:

- Basic plumbing experience and knowledge;
- Basic electrical experience and knowledge;
- Familiarity with well pumps, cisterns and pressure tanks;
- Mechanical aptitude;
- Experience in a supervisory position;
- Customer focused leadership experience and team work;
- Must enjoy working with people of all ages and abilities;
- Must be able to work in a fast paced environment;

- Strong organizational and time management skills;
- Strong focus on safety;
- Administration skills and computer skills for reporting and tracking;
- Ability to maintain a pleasant disposition at all times;
- Follow all company safety and security policies and procedures;

Assets:

- Carpentry skills would be a strong asset;
- Pool operations certification is an asset;
- Familiarity with HVAC systems is an asset;
- OH&S familiarity is an asset;
- Basic construction experience and skills (familiarity with power tools) is an asset;
- Experience operating machinery is an asset;
- Chainsaw certification is an asset;
- WHMIS, first aid training are assets;
- Experience working in a camp environment is an asset.

Salary will be based on experience. Private cabin & meals included in compensation package. **Eligible applicant must be able to provide a clear police record check, child intervention check and clean drivers abstract.**

About Easter Seals Alberta:

Inspiring Potential. Building Community. Enriching Lives.

We pride ourselves in putting philanthropic dollars to good work. With your support, we can provide ongoing services to Albertans living with disabilities and medical conditions. We strive to ensure that the resources they need for an independent and full life are available. We make this possible with our three main supports:

- **Easter Seals Alberta's Camp Horizon** provides subsidized five-day summer camps and respite weekends for individuals with disabilities and medical conditions.
- **Accessibility Supports** provides critically needed equipment and support to those who qualify both physically and financially. This includes Equipment and Support Services (ESS), our home automation program, the disability travel card, the Give a Kid a Lift program, and the Phyllis Davidson Easter Seals Scholarship.
- **Easter Seals McQueen Home**, a self-governed, 24-hour personal care residence in Edmonton for people with disabilities looking to achieve more independence, greater inclusion into the community and access to employment, education and recreation.

A job at Easter Seals Camp Horizon is a rewarding experience and offers an exceptional place to live and work. Easter Seals Camp Horizon is just minutes away



from great hiking, camping, fishing, biking and ski trails. We are also only 30-40 minutes from Calgary making it the best of both worlds.

Interested applicants can send a cover letter & resume to **paula@easterseals.ab.ca**. We would like to thank everyone for their application; however, only those being considered for an interview will be contacted.

This position will remain open until a suitable candidate is found.

For more information about Easter Seals Camp Horizon go to www.easterseals.ab.ca.