

Job Description

Kitchen Assistant

Position Overview:

Easter Seals Alberta's Camp Horizon is looking for full-time permanent staff for our Food Services Division. Come join an exceptional team of people while living in the beautiful Kananaskis country. The Kitchen Assistant is required to live on site year round. In addition, the candidate must provide a Police Check and Child Intervention Check.

Daily and weekly responsibilities include but are not limited to:

- All dishes/pots & pans from meals prepped and served. Washed and put away.
- Restocking all cereal containers following breakfast.
- Ensuring the juice machine is full and that the juice counter and cupboards are kept clean.
- Clean out cutlery trays.
- Tidy up of evening, afternoon or morning snacks (if required), stocking the fruit bowl for guests, keeping tuck-shop clean.
- Ensure that there is staff food available when meals are not being served. Checking the stock in the staff fridge – cold cuts, buns, breakfast foods, frozen dinners, etc. Cleaning out any expired/stale food.
- Desserts for all groups.
- Kitchen clean up at end of shift: i.e. garbages (inside kitchen & main-hall), sweep & mop kitchen floor every evening and when groups leave. Follow kitchen clean-up list.
- Coffee area – restock and ensure the area remains clean.
- Help keep storeroom sorted & clean. Record items that are used up or empty to assist with preparing the weekly orders.
- Help with meal prep as needed.
- Help serve on the line as needed.
- Assist the on-shift chef as needed.

Qualifications:

- Food Safe

About Easter Seals Alberta:

Inspiring Potential. Building Community. Enriching Lives.

We pride ourselves in putting philanthropic dollars to good work. We continue to provide ongoing services to Albertans living with disabilities and medical conditions. We strive to ensure that the resources they need for an independent and full life are available. We make this possible with our three main supports:

Easter Seals Alberta's Camp Horizon provides subsidized five-day summer camps and respite weekends for individuals with disabilities and medical conditions.

Accessibility Supports provides critically needed equipment and support to those who qualify both physically and financially. This includes Equipment and Support Services (ESS), our home automation program, the disability travel card, the Give a Kid a Lift program, and the Phyllis Davidson Easter Seals Scholarship.

Easter Seals McQueen Home, a self-governed, 24-hour personal care residence in Edmonton for people with disabilities looking to achieve more independence, greater inclusion into the community and access to employment, education and recreation.

A job at Easter Seals Camp Horizon is a rewarding experience and offers an exceptional place to live and work. Easter Seals Alberta's Camp Horizon is just minutes away from great hiking, biking and cross country ski trails. We are also only 30-40 minutes from Calgary making it the best of both worlds.

Please submit your cover letter and resume to:

Melissa Skimmings
Head Chef
melissas@easterseals.ab.ca

This position will remain open until a suitable candidate is found.

We would like to thank everyone for their application; however, only those being considered for an interview will be contacted.

For more information about Easter Seals Alberta's Camp Horizon go to www.easterseals.ab.ca.