

## **Spark Programmer**

The Spark Programmer is responsible for planning, preparing and delivering inclusive and creative arts programming. They will be required to maintain all creative arts supplies and equipment as well as overseeing the organization and cleanliness of our creative arts building. Apart from Arts and Crafts they will be responsible for leading 'All Camps' which are fun and engaging activities for the entire camp. The candidate needs to have an energetic and outgoing personality and be willing to dress up and get messy! They should be comfortable speaking in front of a large group of people. The Elements team is also in charge of the set up and take down of all programming and meals as well as helping the counsellors in dorms.

### Expectations

- Plan, prepare and deliver inclusive creative arts programming.
- Maintain all creative arts supplies and equipment, including cleaning and sanitizing the creative arts space.
- Purchase craft supplies (camp has a vehicle) and work within a given budget.
- Complete all associated forms for creative arts programs.
- Plan and run CYOA's & Cabin Choice's.
- With Elements team, plan and run evening programming/special events and 'All Camps'.
- Effectively manage their time and the Spark Assistants time.
- Plan sessions to be delivered during staff training regarding creative arts programming.
- Teach staff how to assist in facilitating creative arts programs.
- Review risk management and equipment questions in consultation with the Program Manager.
- Reports to the Program Coordinator.

### Required Qualifications

- Ability to work independently and as a team with minimal supervision
- Experience working with people with various forms of disability
- Experience leading inclusive creative arts activities
- Group management skills
- Organizational and logistical ability
- Fun, energetic personality and a team player

## **About Easter Seals Alberta**

**Inspiring Potential. Building Community. Enriching Lives.**

We pride ourselves in putting philanthropic dollars to good work. We strive to ensure that the resources individuals with disabilities and medical conditions need to live an independent and full life are available. We make this possible with our three main supports:

- **Easter Seals Alberta's Camp Horizon** provides subsidized five-day summer camps and respite weekends for individuals with disabilities and medical conditions.
- **Accessibility Supports** provides critically needed equipment and support to those who qualify both physically and financially. This includes Equipment and Support Services (ESS), our home automation program, the disability travel card, the Give a Kid a Lift program, and the Phyllis Davidson Easter Seals Scholarship.
- **Easter Seals McQueen Home**, a self-governed, 24-hour personal care residence in Edmonton for people with disabilities looking to achieve more independence, greater inclusion into the community and access to employment, education and recreation.

To apply online visit <https://eastersealscamphorizon.campbrainstaff.com/> or email me directly at the email listed below.

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