

# Easter Seals Alberta Guardianship & Trusteeship Service Understanding

Easter Seals Alberta supports individuals by offering Guardianship & Trusteeship application services. This "Service Understanding" describes the services and how they will be delivered.

## Easter Seals Alberta will provide the following services:

1. Complete the Guardianship & Trusteeship application collaboratively with families and caretakers.
2. Review and verify applications and supporting documentation.
3. Ensure applications meet the Office of the Public Guardian/Trustee guidelines.

## To complete the process, the Court of King's Bench of Alberta will require the following information:

1. Capacity Assessment Report
2. Most recent bank account statement(s) held by the individual
  - a. All bank account must list the individual as either the sole owner or beneficiary
3. Most up-to-date statement(s) for the RDSP and/or RESP accounts
  - a. ONLY if these accounts are already open
4. Contact information for each applicant listed on the application
  - a. Different email addresses and telephone numbers are required for each applicant
5. Contact information for each alternate guardian & trustee listed on the application
6. Three (3) references for each applicant listed within the application
  - a. Name, telephone number, and email address
  - b. References can not be anyone listed anywhere on the application

Once the applications and supporting documents are complete, Easter Seals Alberta will provide the package to the families for signing with a Commissioner for Oaths. Families will forward the fully signed and commissioned package to their regional Office of the Public Guardian/Trustee.

## Easter Seals Alberta's Fee for Services are:

- Guardianship & Trusteeship Applications - \$550
- Hearing **or** Court Order Applications for Reviews or Revisions - \$700

\*Fee Assistance is available pending eligibility requirements ([Click here for guidelines](#))

## Please click the link below to confirm:

- You understand this document
- You consent to having Easter Seals Alberta's team prepare the Guardianship & Trusteeship applications with you
- You agree to pay the Fee for Service above, or if eligible, access the Fee Assistance Program

**Guardianship & Trusteeship  
Services Form  
(Click Here)**